

<b>Deadline</b>	
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<b>Term</b>	
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This report is used to maintain a record of student progress and to assign a term performance designation to the thesis. The student must complete this form for every term in which he/she is registered. **PLEASE TYPE OR PRINT LEGIBLY.** In addition to assigning a grade for the Thesis, this report may be used in the awarding of teaching assistantships and research fellowships, so thoroughness is encouraged. It is the student's responsibility to complete the form where applicable and to submit the form to the supervisor for further completion. The supervisor shall make appropriate comments, assign a performance designation for the thesis, and return the completed form to the student for final submission to the Graduate Program Assistant **by the due date.**

<b>Student Name</b>		
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<b>Student ID</b>	
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LAST NAME

FIRST NAME

<b>Program</b>	PHD	MASC
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<b>Initial Date of Registration</b>	
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<b>Supervisor(s)</b>	1.	2.
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**STUDENT PART**

<b>Degree Requirements</b> ( <i>List all graduate courses that you have taken since your initial registration in the Program</i> )				
	<b>Term Completed</b>	<b>Course Code</b>	<b>Course Title</b>	<b>Grade</b>
<b>Course #1</b>				
<b>Course #2</b>				
<b>Course #3</b>				
<b>Course #4</b>				
<b>Course #5</b>				
<b>Course #6</b>				
<b>Seminar</b>			MASc Research Seminar      PhD Research Seminar	

<b>Phd Only</b>	<b>Status</b>	<b>Term</b>
<b>Candidacy Exam Written</b>		
<b>Candidacy Exam Oral</b>		

<b>TA/GA Assignment(s)</b>			
<b>Course Code</b>	<b>Course Title</b>	<b>Department</b>	<b>Total Hours of Work</b>

**STUDENT PART (CONT'D)**

**Progress to Date** *(Report on your progress to date referring to any term objectives that you may have set in the previous term. Explain the reason for any major deviations from your original plan, if applicable)*

**Objectives for the Next Term** *(Outline your proposed research objectives/methodologies/milestones)*

**Comments** *(Please include anything that you feel should be brought to the attention of the Program Director)*

**Expected Date for Thesis/Dissertation Examination (M.A.Sc. students in Year 2 and Ph.D. students in Year 4)**

Expected Date for Thesis/Dissertation Oral Exam \_\_\_\_\_

**NOTE: you must APPLY to graduate if you expect to graduate at the next convocation.**

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUPERVISOR(S) PART**

<b>Supervisor Evaluation</b>					
<b>Rank the student's performance below</b>					
	Excellent	Good	Needs Improvement	Unsatisfactory	Unable to Assess
Industry					
Research Progress					
Research Skills (Originality and Judgement)					
Please feel free to provide further comments, especially regarding any rankings of Excellent or Unsatisfactory:					

Performance Designation in Thesis (if research has started)	INP In Progress	UNS Unsatisfactory
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Expected Date of Completion	
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PhD Supervisory Committee (including supervisor(s))		NOTE: to be established within the first 6 months of initial enrolment	
1		4	
2		5	
3		6	

Supervisor 1 signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor 2 signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Associate Chair of Graduate Studies Comments</b>

Associate Chair signature: \_\_\_\_\_ Date: \_\_\_\_\_

In order to provide PhD students with additional advice and mentoring throughout their residency, in addition to what is typically offered by their direct supervisor(s), a PhD Supervisory Committee shall be established. This committee must be established within the student's first 6 months from the start of their doctoral program. The supervisory committee is to convene, at a minimum, once per year with the student, to get an update on progress and a summary of a plan going forward while also providing guidance and mentoring and submit a yearly progress report form based on the updates and progress that the student has reported (in the above meeting as well as through the term progress reports).

<b>Last Name</b>		<b>First Name</b>	
<b>Student ID</b>		<b>Date of Meeting</b>	

<b>Report on Progress</b>

<b>Recommendations</b>

<b>Conditions to Clear (if any)</b>

**Supervisor 1 signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Supervisor 2 signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>Committee Members (not including supervisor(s))</b>			
	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			